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**Please return this registration form
with your payment to:**

CLE, Tel: (02) 9385 2267 or (02) 9385 2195
Faculty of Law, Fax: (02) 9385 1155 or (02) 9385 1778
UNSW, Sydney Email: cle@unsw.edu.au
NSW 2052. Website: www.cle.unsw.edu.au

Programme Variation: The Director of CLE retains the right to vary the programme to deal with unforeseen circumstances. This includes cancelling or re-scheduling a programme and changing speakers or content if occasion obliges us to do so.

Cancellation Policy: Cancellations will be accepted up to two weeks prior to the commencement of the course. Withdrawal after this time and before the commencement of the course will result in a cancellation charge of \$100. Cancellations after the commencement of the course will not be eligible for a refund.

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Mastering Facilitation

Wednesday 22 April, Thursday 23 April

Wednesday 6 May, Thursday 7 May 2009

9.00am – 5.00pm

UNSW Kensington Campus, Eric Caspary Learning Centre,
Barker St Randwick.

Cost includes 4 days tuition, materials, refreshments \$2,090

please complete this form and send to CLE, details below.

Cost GST inclusive **Total \$**

Payment Options

I enclose a cheque **payable to "CLE, UNSW"**,

or Payment by credit card Mastercard Visa

Card number: _____ / _____ / _____ / _____

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For information on Postgraduate accreditation and to register in the Postgraduate program for this course: Mastering Facilitation course code LAWS9981, please go to www.law.unsw.edu.au or PH: 02 9385 2227

Confirmation of enrolment will be posted or emailed



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THE UNIVERSITY OF
NEW SOUTH WALES

FACULTY OF LAW
CONTINUING LEGAL EDUCATION
CLE/CPD

Mastering Facilitation

*Attend as a CLE participant
or as a postgraduate enrolment*

Date: Wednesday 22, Thursday 23 April
and Wednesday 6, Thursday 7 May
2009

Time: 9am – 5pm

Venue: UNSW Kensington Campus,
Eric Caspary Learning Centre,
Barker St Randwick.

www.cle.unsw.edu.au

Audience

- Facilitators in all fields or those working with large groups in any decision making context
- Public Interest practitioners
- Litigation specialists working with large stakeholder groups
- Commercial Lawyers
- Solicitors in medium to large practices running internal partnership retreats, training, or interest groups.
- In-house Counsel

Objective

This four day workshop is designed to provide experienced facilitators with additional tools to approach working with groups more effectively. You will deepen your understanding of how groups work, how to help them make decisions and solve problems, how to track group process and manage your relationship with the group.

Running meetings and consultation processes is a role that lawyers are asked to participate in and often lead. In complex multi-party transactions the traditional role of chair is not effective enough. In areas such as Regulatory, Native Title and environment the ability to run meetings and change hats (be facilitator and adviser) is crucial. This course combines theory and practice to introduce legal advisers to these skills

How will you benefit

Extend your suite of tools which can be applied to different situations. Develop greater awareness of how groups work and how you can be better prepared to respond to complex and challenging situations. Improve your awareness of your own skills and areas for improvement as well as techniques through a variety of interactive exercises and debriefs

Mastering Facilitation

Wednesday 22 April • Thursday 23 April • Wednesday 6 May • Thursday 7 May 2009

About the Presenter – Shirli Kirschner

Shirli is the Principal of Resolve Advisors and works as a facilitator, mediator and system designer. She is on the Law society panel of mediators, the Advanced LEADR panel and the Singapore Electricity panel. Shirli is the National Electricity Market dispute resolution Adviser appointed under the Electricity Rules. Shirli facilitates community meetings for government including ANSTO, strategic planning and group processes for various bodies involved in Native Title. She also mediates multi party disputes. Shirli has designed and delivered facilitation and negotiation programs in Australia, Israel, Japan, Singapore and the USA.

"I recommend the facilitation course run by Shirli Kirschner which was a practical, hands-on course presenting the right mix between theory and practical application of the principles. Shirli is a dynamic, enthusiastic and extremely well prepared facilitator and is genuine interested in tailoring the course to the experience level and interests of the participants."

Jane Sebel, Legal Counsel, Telstra Corporation Limited

Program

Day 1

The philosophy of facilitation
Groups and how they work
The steps and tools for facilitation
Planning a facilitation
Defining the scope with the 'client'

Day 3

An introduction to visual tools
Giving and receiving feedback
Intervening as a facilitator
Changing hats

Day 2

Group decision-making
Prioritising group options
Dealing with difficult situations

Day 4

Putting it all together
Practicing the skills with coaching and feedback.

Format

The format of the program focuses on experiential learning in an intimate environment. There are practical application sessions, with feedback and coaching on challenging situations. The theory and tools behind the practice is also a fundamental part of the program.

For more information visit our website: www.cle.unsw.edu.au